



MINUTES OF MEETING

NOTICE

The meeting of the ... B. Pharm. Name of committee ... Internal Complaint Committee ... will be held on Tuesday, Date 05/10/2021 at 03:00 p.m. in the Conference/Board room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

AGENDA

1. Confirmation of the minutes of the meeting held on ... 19-12-2020
2. Matters arising out of the minutes,
3. Confirmation of the minutes of last meeting
4. Reframing/Constitution of Committee
5. To organise workshop
6.
7. Any other Matter with the permission of Chair

Date: 4-10-2021

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COMMITTEE IN CHARGE
 Mrs. T.V. Kamble.

[Signature]
PRINCIPAL
 Vasantidevi Patil Institute of Pharmacy
 Kodoli, Tal. Panhala, Dist. Kolhapur

Draft of the Minutes of the meeting of the ... Internal Complaint Committee ... held on 05/10/2021 day, Tuesday at 03:00 p.m. in the conference/board room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

The following members were present

| No. | Name | Signature |
|-----|------------------------|--------------------|
| 1) | Dr. Santosh A. Payghan | <u>[Signature]</u> |
| 2) | Supriya C. Patil | <u>[Signature]</u> |
| 3) | Kavita K. Mane | <u>[Signature]</u> |
| 4) | Manisha V. Vitore | <u>[Signature]</u> |
| 5) | Vaishali R. Powar | <u>[Signature]</u> |
| 6) | Pramila D. Patil | <u>[Signature]</u> |
| 7) | Bapusa S. Ambekar | - |
| 8) | Anuja M. Deshmukh | <u>[Signature]</u> |
| 9) | Geeta A. Shelar | <u>[Signature]</u> |
| 10) | Sakshi S. Khude | <u>[Signature]</u> |
| 11) | Arantika A. Khat | <u>[Signature]</u> |
| 12) | Sakshi D. Patil | <u>[Signature]</u> |
| 13) | Tejashvi V. Kamble | <u>[Signature]</u> |

At the outset the Vasanti Devi Patil Institute of Pharmacy, Welcomed all members and expressed Internal Complaint Committee

Thereafter the following items on the agenda were taken up for discussion.

1. ACTION TAKEN REPORT (ATR) OF THE AGENDA DISCUSSED IN THE MINUTES OF THE MEETING HELD ON

Item No. 1:

To read and discuss the minutes of the previous meeting of the Women's Grievance Redressal Committee / Internal Complaint Committee held on date - 19/12/2020. The members unanimously confirmed the minutes.

Item No.2:

To discuss regarding matter of grievance complaint. It was found by members that not a single grievance has been brought to the notice of the committee during the session.

Item No 3:

So the redressal is till the academic year 2020-2021.

Item No. 4:

This is first meeting in the Academic year 2021-2022 of Internal Complaint Committee.

In this meeting newly or reconstitute members for the academic year - 2021-2022.

Item No.5:

According last meeting discuss about guest lecture and conduct guest lecture on women empowerment.

Item No 6:

To take review of what type of organise seminar / webinar / guest lecture for the create awareness programmes for girls students and women employee.



CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON

The minutes of the meeting held on ..D.S. 11/01/2021..... was confirmed with following corrections.

Item No. 1:

To discuss about Re Framing Constitution for the academic year 2021 - 2022 under the chairperson of Dr. S. A. Payghan Sir.

Item No.2:

Discussed about committee members also members other than Institute like lawyer and NGO.

Item No 3:

Discussed about the composition, objective, policy, Rules and Regulations of this committee.

Item No. 4:

Discussed about to provide safety environment to girls students and women employee.

Item No.5:

Discussed about organization of seminar, guest lecture on women health related and prevention of sexual harassment in college.

Item No 6:

Not any.

3. MATTERS ARISING OUT OF THE MINUTES:

Item No. 1:

To display Constitution and contact's number of committee members.

012
Item No.2:

Regarding sessions taken for prevention and prohibition of sexual harassment of the girls students

Item No 3:

It was decided by the members that committee should organise programmes and campaign for benefit of all members of the colleges as well as students

Item No. 4:

- Not any

Item No.5:

- Not any

Item No 6:

- Not any

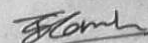
4. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR :

a) No any matter arising:
So meeting ended with vote of thanks
by Ms. T.V. Kamble

b) -

c) -

The meeting ended with a Vote of thanks to the Chair. The next meeting of the committee will be held on ~~Thursday~~ 18.11.2021 at 03:00 p.m. in the conference room/ principal's cabin of YSPM'S Vasantidevi Patil Institute Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur-416 114, M.H.


COMMITTEE IN CHARGE
Mrs. T.V. Kamble


PRINCIPAL
Vasantidevi Patil Institute of Pharmacy

MINUTES OF MEETING

013

NOTICE

The meeting of the ... B. Pharm Name of committee Internal Complaint Committee..... will be held on Thursday Date 08-11-2021 at 03:00 p.m. in the Conference/Board room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

AGENDA

1. Confirmation of the minutes of the meeting held on 5-10-2021.....
2. Matters arising out of the minutes,
3. Confirmation of the minutes of last meeting.
4. Conducting awareness programme
5. To arrange counseling session
6. To meet guidelines of ICC as per norms of MSBTE/GOI/UGC.
7. Any other Matter with the permission of Chair
8. To arrange expert talk

Date: 06-11-2021

From
COMMITTEE IN CHARGE

Mrs. T.V. Kamble

Principal
PRINCIPAL

Vasantidevi Patil Institute of Pharmacy
Kodoli, Tal. Panhala, Dist. Kolhapur

Draft of the Minutes of the meeting of the Internal Complaint Committee held on Monday day, 08-11-2021.. at 03:00 p.m. in the conference/board room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

The following members were present

| No. | Name | Signature |
|-----|--------------------------------|--------------------|
| 1) | <u>Dr. Santosh A. Payghan</u> | <u>[Signature]</u> |
| 2) | <u>Ms. Tejashri V. Kamble</u> | <u>[Signature]</u> |
| 3) | <u>Ms. Supriya C. Patil</u> | <u>[Signature]</u> |
| 4) | <u>Ms. Kavita K. Mane</u> | <u>[Signature]</u> |
| 5) | <u>Ms. Manisha V. Vitore</u> | <u>[Signature]</u> |
| 6) | <u>Ms. Vaishali R. Purohit</u> | <u>[Signature]</u> |
| 7) | <u>Ms. Pramila D. Patil</u> | <u>[Signature]</u> |
| 8) | <u>Mr. Bapusa S. Ambekar</u> | <u>[Signature]</u> |
| 9) | <u>Ms. Anuja M. Deshmukh</u> | <u>[Signature]</u> |
| 10) | <u>Ms. Geeta A. Shelar</u> | <u>[Signature]</u> |
| 11) | <u>Ms. Sakshi S. Khude</u> | <u>[Signature]</u> |
| 12) | <u>Ms. Avantika A. Khot</u> | <u>[Signature]</u> |
| 13) | <u>Ms. Sakshi D. Patil</u> | <u>[Signature]</u> |

014

At the outset the Vasantidevi Patil Institute of Pharmacy, Welcomed all members and expressed

Kodoli

Internal Complaint Committee

Thereafter the following items on the agenda were taken up for discussion.

1. ACTION TAKEN REPORT (ATR) OF THE AGENDA DISCUSSED IN THE MINUTES OF THE MEETING HELD ON

Item No. 1:

To read and discuss the minutes of the previous meeting of Internal Complaint Committee held on Date - 5-10-2021

The members of the committee Unanimously

Item No.2:

Confirmed the minutes of last meeting

Item No 3:

Discussed about Internal Complaint Committee or Women's grievance redressal Committee, Vishalka guidelines and norms as per M.B.T.E. & C.A.I. of UGC

Item No. 4:

As per discussion last minutes of meeting is that class organised for girls and also decided take or keep expert talk on to prevent women harassment in college campus

Item No.5:

Discuss about to provide safety environment to girls students & women employee in campus

Item No 6:

Discuss about counseling session and also organize counseling session in college

015

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON

The minutes of the meeting held on ... 03-11-2021 ... was confirmed with following corrections.

Item No. 1:

To read and confirmed the minutes of previous of the Internal Complaint Committee / Grievance Redressal cell held on Date - 5-10-2021

Item No.2:

The member of the committee unanimously confirmed the minutes of last meeting

Item No 3:

Confirmed Committee members other than Institute

Item No. 4:

Confirmation about composition, objective, policy, rules and regulations of the committee

Item No.5:

Organized karate session for girls students for their safety under the guidance of Yashwi Social Welfare founder date - 10 oct-2021 to 15 oct-2021
Also organized expert guest lecture of "Importance of Yoga and Meditation" by Ms. Geeta shelar mam, date - 18-11-2021 at 4:00 pm to girls students

Item No 6:

Confirmation about to provide safety & free from harassment environment to girls & women employees at workplace College Campus

3. MATTERS ARISING OUT OF THE MINUTES:

Item No. 1:

Discussed about what type of harassment like sending message, denigrating jacks, display matters etc
Also discussed how to stop this type of harassment

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Item No.2:

Discussed about complaint mechanism
with members, explained all complaint
procedure etc with committee members

Item No 3:

Discussed about to organized Karate free
education session with committee member

Item No. 4:

Discussed about to organized guest lecture about
~~the~~ discussed aim of guest lecture with members

Item No.5:

Discussed about feedback form submitted via Vmedulite
Discussed students RESPONSE

Item No 6:

- Prepared guest lecture report and submitted
Also discussed next organization of seminar,
webinar, guest lecture for students

4. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR :

- Defore meeting ended.....
finalized next meeting microschedule
- No matters arising the meeting
was ended by vote of thanks by Ms. Tejaswini
Kamble
-

The meeting ended with a Vote of thanks to the Chair. The next meeting of the committee will be held on Saturday, 27-11-2021, at 04:00 a.m./ p.m. in the conference room/ principal's cabin of YSPM'S Vasantidevi Patil Institute Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur-416 114, M.H.

Kamble
COMMITTEE IN CHARGE
Ms. T.V. Kamble

Principal
PRINCIPAL
Vasantidevi Patil Institute of Pharmacy
Kodoli, Tal. Panhala, Dist. Kolhapur

MINUTES OF MEETING

017

NOTICE

The meeting of the B.Pharm..... Name of committee Internal Complaint Committee..... will be held on Saturday Date 27-11-2021..... at 04:00 a.m./ p.m. in the Conference/Board room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

AGENDA

1. Confirmation of the minutes of the meeting held on 20-11-2021.....
2. Matters arising out of the minutes,
3. Confirmation of the minutes of last meeting.....
4. Conduction of online webinar.....
5. Inviting the guest speaker.....
6.
7. Any other Matter with the permission of Chair

Date: 24-11-2021

T.V. Kamble
COMMITTEE IN CHARGE

Mrs. T.V. Kamble

Vasantidevi Patil
PRINCIPAL
Principal

Vasantidevi Patil Institute of Pharmacy
Kodoli, Tal. Panhala, Dist. Kolhapur

Draft of the Minutes of the meeting of the Internal Complaint..... Committee held on Saturday day, 27-11-2021..... at 04:00 a.m./ p.m. in the conference/board room/ principal's cabin of cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur -416 114, M.H.

The following members were present

| No. | Name | Signature |
|-----|--------------------------|--------------------|
| 1) | Dr. Santosh A. Payghan | <u>Santosh</u> |
| 2) | Mrs. Tejashri V. Kamble | <u>T.V. Kamble</u> |
| 3) | Ms. Supriya C. Patil | <u>Supriya</u> |
| 4) | Ms. Kavita K. Mane | <u>Kavita</u> |
| 5) | Ms. Manisha V. Vitore | <u>Manisha</u> |
| 6) | Ms. Vaishali R. Poojar | <u>Vaishali</u> |
| 7) | Ms. Pramila D. Patil | <u>Pramila</u> |
| 8) | Mr. Babasaheb S. Ambekar | <u>Babasaheb</u> |
| 9) | Ms. Anuja M. Deshmukh | <u>Anuja</u> |
| 10) | Ms. Greeta A. Shelar | <u>Greeta</u> |
| 11) | Ms. Sakshi S. Khude | <u>Sakshi</u> |
| 12) | Ms. Avantika A. Khat | <u>Avantika</u> |
| 13) | Ms. Sakshi D. Patil | <u>Sakshi</u> |

At the outset the Vasantidevi Patil Institute of Pharmacy, Welcomed all members and expressed

Internal Complaint Committee

Thereafter the following items on the agenda were taken up for discussion.

1. ACTION TAKEN REPORT (ATR) OF THE AGENDA DISCUSSED IN THE MINUTES OF THE MEETING HELD ON

Item No. 1:

To read and discuss the minutes of the previous meeting of Internal Complaint Committee held on Date - 26-11-2021

The member of the Committee Unanimously

Item No.2:

Confirmed the minutes of last meeting

Item No 3:

As per discussion last minutes of meeting organization of webinar for girls students

Item No. 4:

Discussed about to provide safety & healthy environment to girls student and women employee etc. It was decided that the topic webinar based on "Menstrual Health and Hygiene" management

Item No.5:

Discussed about health issues of women faced on menstrual cycle, so it was decided organization about above subject for webinar

Item No 6:

It was decided day and date for webinar and discussed about micro schedule of webinar

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON

The minutes of the meeting held on 27.11.2021 was confirmed with following corrections.

Item No. 1:

Confirmed about last meeting report and guest lecture report.

Item No.2:

The point was confirmed with the arranging the online webinar using zoom platform.

Item No 3:

The point was confirmed that Ms. Nitya Chaudhary, CSR Executive, Unicharm India finalized as speaker.

Item No. 4:

The point was to be confirmed the topic of to be career ^{under} health problems of personal hygiene to prevent problems faced in daily routine.

Item No.5:

The point was to be confirmed the awareness about menstrual cycle hygiene was important from the point of view of personal comfort and increased mobility, also aware about menstrual hygiene improves school attendance among girls who may not attend college on those days.

The point was confirmed the day and date was decided for webinar on Friday 03-12-2021 at 11:00 am onwards by zoom platform.

3. MATTERS ARISING OUT OF THE MINUTES:

Item No. 1:

Discussed about webinar, discussed about students and staff attendance.

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Item No.2:

Discussed about the how to sending the invitation & appreciation letters to guest speaker.

Item No 3:

Discussed about Vmedulife feedback form. Also confirmed committee during the academic year 2020-2021 the redressal and students grievances is Nil.

Item No. 4:

Discussed about students response during session.

Item No.5:

prepared appreciation letters and send by mail and also submitted college feedback form to the speaker.

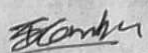
Item No 6:

Prepared the report of webinar.

4. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR :

- a) Before meeting ended:
finalized micro schedule of next meeting.
- b) Making flyers:
finalized the design of flyer and circular in different whatsapp group of class.
- c) No matter raised the meeting was ended by vote of thanks Ms. Tejashri Kamble.

The meeting ended with a Vote of thanks to the Chair. The next meeting of the committee will be held on ata.m./ p.m. in the conference room/ principal's cabin of YSPM'S Vasantidevi Patil Institute of Pharmacy, Kodoli, Tal. Panhala, Dist. Kolhapur-416 114, M.H.


COMMITTEE IN CHARGE
Mrs. T.V. Kamble.


PRINCIPAL
Vasantidevi Patil Institute of Pharmacy
Kodoli, Tal. Panhala, Dist. Kolhapur