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Affiliated to Shivaji University, Kolhapur



VASANTIDEVI PATIL  
INSTITUTE OF PHARMACY

Shree Yashwant Shikshan Prasarak Mandal's

**Vasantidevi Patil Institute of Pharmacy**

**Kodoli, Tal. Panhala, Dist. Kolhapur – 416 114 (M.S.).**

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DTE Code: 6491

Shivaji University Code: 201

MSBTE Code: 06.0

### Proceedings of 7<sup>th</sup> Meeting

Internal Quality Assurance Cell (IQAC)

Date: 17/05/2021



Shree Yashwant Shikshan Prasarak Mandal's

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DTE Code: 6491

Shivaji University Code: 669

MSBTE Code: 0610

Date: 17/05/2021

### 7<sup>th</sup> Meeting- Minutes of Meeting

#### Quality Assurance Cell (IQAC).

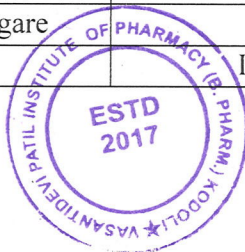
The IQAC meeting for the month of May is scheduled at 11:00 a.m. on May 17, 2021, in the boardroom. The agenda of the meeting is as follows.

Item. no.	Date of last meeting	Action taken
2	11/08/2020	Action Taken Report for the 5th Meeting is reviewed and approved by IQAC
3		Reviewed the academic activities of the preceding academic year and updated Academic Policies were formed for smooth conduction of academics
4		Implemented new reforms for E-Governance in the administration

1. Confirmation of minutes of the last meeting.
2. To implement the ICT tools in the teaching, evaluation, and administrative process.
3. To review the academic activities of the preceding academic year and propose suitable measures to sustain and enhance the quality of academic administration
4. Proposal for Library Renovation
5. Any other Issues with the special permission of the chair

The following committee members were present in the meeting.

S. No	Name of Representative	Background / Designation of Representative	Signature
1	Dr. S. A. Payghan	Chairperson	
2	Mr. Gorakh J. Dhumal	Coordinator	
3	Ms. Vaishali R. Powar	Member	
4	Ms. L. K. Dahiwade	Member	
5	Mr. R. B. Nakhate	Member	
6	Mrs. Kavita A. Nangare	Member	
7	Mr. D. G. Gune	Industrialist	





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**Item No: 1** Confirmation of minutes of the last meeting.

Minutes of the meeting held on 11/08/2020 were confirmed unanimously.

**Item No: 2** Improving the use of ICT in teaching, evaluation and administrative process.

**Resolution:**

After taking rigorous follow-up and review of existing ERP Module by Chairperson, IQAC is decided to go with Vmedulife/ ERP Module for integrating all academic and administrative activities.

**Proposed By:** Dr. S. A. Payghan

**Seconded By:** Mr. Gorakh J. Dhumal

**Item No 3:** To review the academic activities of the preceding academic year and propose suitable measures to sustain and enhance the quality in academic administration

**Resolution:**

The Chairperson of IQAC imposed the college's annual performance report, which was then reviewed in the house. The annual report was used to assess the 2017–2020 activities, and successes and deficiencies were noted. For the next academic year, task groups for the effective operation of all co-curricular, curricular, and extracurricular activities were recognized. The following suggestions were given to enhance academic monitoring: -

The attendance record showed that students' accountability and involvement in attendance monitoring were less, hence it was deemed necessary to suggest and implement the following additional measures:

- Maintaining track of theoretical class attendance. The students can be required to update their own attendance on a proforma the college provides. The Self Attendance Monitoring System (SAMS) will be the formal name of the document. It should be mentioned that SAMS does not serve as a substitute for the teaching member's attendance record.
- Accounting for the laboratory experiments carried out in each of the laboratories: The IQAC coordinator and Academic in charge may design a new proforma with input from the instructors in charge of the labs. Laboratory Assisted Monitoring System (LAMS) is another name for Proforma. This record will be kept by a lab technician and assistant, examined and validated daily by the academic member in charge of the lab, and occasionally approved by the head of the department or principal.

**Proposed by:** Dr. S. A. Payghan

**Seconded by:** Mr. Gorakh J. Dhumal



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### Item No 4: Proposal for Library Renovation

The principal proposed to renovate the library the and proposal was discussed in the meeting. All the members approved the proposal and resolved to send the proposal to Governing Body for sanction.

### Item No 5: Any other Issues with the special permission of the chair: NIL

#### Resolution:

Pursuant to the House's recommendation, the IQAC is reconstituted, including Mr. Gorakh J. Dhumal as its subsequent coordinator.

The third week of October 2021 was selected by unanimous vote as the recommended date for the following meeting by Mr. Gorakh J. Dhumal, IQAC Coordinator.

A formal vote of gratitude was given by IQAC Coordinator Mr. Gorakh J. Dhumal to conclude the meeting.

  
Coordinator  
IQAC Coordinator  
Vasantidevi Patil Institute of Pharmacy  
Kodoli, Tal. Panhala, Dist. Kolhapur



  
Principal  
Principal  
Vasantidevi Patil Institute of Pharmacy  
Kodoli, Tal. Panhala, Dist. Kolhapur

## NOTICE

Date: 25-10-2021

Dear Staff,

This is to inform you that the Internal Quality Assurance Cell (IQAC) meeting is scheduled on 27/10/2021 at 11.00 AM in board room. Your attendance is crucial as we will be discussing important matters related to quality assurance and improvement in our Organization.

### AGENDA OF THE MEETING

1. Confirmation of minutes of the last meeting
2. To discuss and approve the revised composition of the Internal Quality Assurance Cell (IQAC)
3. To discuss and apply for the proposal of Custom Duty / GST Exemption Under Shivaji University
4. To apply and prepare the SIF- Pharm. D Program
5. Implementation of a Performance-based appraisal system (PBAS)
6. Academic calendar 2021-22 for information and approval
7. Any other Issues with the special permission of the chair

Please come prepared to share updates from your respective areas and be ready to actively participate in the discussions. Your valuable input is essential for the continuous enhancement of our institutional quality.

Thank you for your cooperation, and I look forward to a productive and engaging meeting.

Best regards,

**IQAC**

**Coordinator**

*IQAC Coordinator*  
Vasantidevi Patil Institute of Pharmacy  
Kodoli, Tal. Panhala, Dist. Kolhapur



*Rajeshwar*  
**Principal**  
**Principal**

Vasantidevi Patil Institute of Pharmacy  
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